

**START HERE**  
Request for **Whole Grade or Subject Acceleration** received from parent (via Acceleration Referral Form)

Forms/Requests to Coordinator of Gifted and Curriculum

**Evaluation Committee formed:**  
Gifted coordinator, building administrator, parents/guardians, guidance counselor, receiving teacher, current teacher, ELL, GIS, SpEd as applicable

**GIS/GT Coordinator conducts appropriate assessments** requests received by:

- October 2= Prior to winter break
- April 15= Prior to end of school year

**Required Assessments:**

1. **Ability-** on grade level CogAT, OLSAT, or NNAT
2. **Aptitude-** Stanford, above grade level by two years (whole grade) or above grade level Common Core assessment (subject).
3. **Achievement-** on grade level ITBS, Stanford, or Woodcock Johnson III
4. **Observation/Data-** from current classroom teacher(s)
5. **Interview-** with student

*\* If child does not meet threshold criteria for each assessment, then the assessment process stops and student does not qualify for acceleration.*

**Committee Meets**  
Gifted Coordinator chairs committee and facilitates discussion and completion of the Iowa Acceleration Scale, 3rd Edition

**Gifted Coordinator inputs data** into Iowa Acceleration Scale, 3rd Edition

**Whole Grade Acceleration? Subject Acceleration?**

NO

**Parent Appeal?**

YES

**Superintendent (or designee) reviews appeal and evaluation data**

**Does Superintendent or Designee overturn the decision?**

NO

YES

YES

NO

**Student is not accelerated**

**Committee develops Written Acceleration Plan (WAP) and WEP if applicable**

**Supervised Transition Period becomes permanent** after 4-6 week trial period (parents have right to withdraw student from accelerated placement during this trial period).

**Committee develops Written Acceleration Plan (WAP) and WEP if applicable**