



Request Form for Course Change

Name _____

Date _____ Homeroom _____

DROP: _____

ADD: _____

Step 1 - Reason for Change (to be completed by student):

Step 2 - Teacher's comments and signature for requested drop:

Step 3 - Parent/Guardian's comments and signature for change:

Please complete the sections of this form in the order indicated and return it to the Guidance Office at Brady Middle School. Continue to follow your current schedule until you receive a response regarding your request. The processing of this change is dependent on course availability.

[Committee decision: _____Approved _____Denied _____Initials _____Date]



Brady Middle School

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